



Financial Policy

TUITION EXPRESS APPLICATION

With this form, you authorize KKCLC to initiate debit entries from your checking or saving account to pay tuition and or fees. Please note that a Void check must be presented with this form. The check should have your name and address printed as proof of account ownership. If a check is not available for this account you must provide us with a letter from your bank to state the following: account owner(s), account status (active), account number, and routing number. The letter must be printed on bank letterhead and signed by a bank representative. **Online payments are available.**

Tuition payments due on every Friday, prior to care (except when Friday is a holiday, then tuition is due on Thursday). Payments made after Friday 6:30pm (close of business) will incur a \$30.00 late fee on Monday morning (\$10 a day).

IF PAYMENT AND LATE FEE PAYMENTS ARE NOT RENDERED MONDAY MORNING, YOUR CHILD WILL NOT BE ACCEPTED.

Kids Kingdom Childcare accepts all major credit cards (with a 2.5% surcharge) checks, cash and money orders. All checks and money orders are payable to: Kids Kingdom Childcare.

The DSS/CCS Central pays a portion of day care services. Even if you are granted 100% daycare assistance it still does not cover Kids Kingdom Childcare rates, you will be responsible for the difference, a Copay. Copays are due Friday prior to care. Copay will be assessed anytime there is a change in voucher. If copay is not paid, childcare will be terminated. This is parent responsibility to file the redetermination 45 days before the scholarship expires. In case of expired scholarship parent will pay the full tuition to receive the care.

Return Check Policy

A \$35.00 processing fee will be charged for any returned checks. After one (2) returned check, the only acceptable means of payment will be money order, cash or credit card. Failure to reconcile the returned check and fee will result to dis-enrollment of child/children and the return check and fee will be turned over to the District Attorney's office for prosecution and Check systems.